



ORDER FORM:

Thank you for your order. Please provide us with the following information:

Description:	Price:	No. Items
Breakfast Service DVD and presentation	R1459.20	
Housekeeping DVD and presentation	R1459.20	
Cost Control presentation	R399.00	
Notes: Postage/Delivery is not included in the price.		
Total Amount of Items:		
Delivery and Postage - Please choose option:		
To Door Delivery – Estimate R80 for 500g parcel		
To Counter (Post Office) – Estimate R50 for 500g parcel		
Alternative: Please specify:		

DVD - IMPORTANT NOTICE:

Any unauthorized copying, editing, exhibition, renting, exchanging, hiring, lending, public performance, diffusion and or broadcast of this DVD or any part thereof is strictly prohibited and such actions may give rise to criminal prosecution. This DVD is sold on the condition that it is not to be sold, hired, altered, exported, re-supplied or distributed by way of trade without the agreement of Malachite Transformation.

Malachite Transformation provides our clients the right for internal use of the program for training and educational purposes. Purchasers obtain no ownership of any intellectual property rights in the program. This entitles our clients to unlimited use via optical projection, conventional video/DVD playback, playback on a laptop.

NOTE: Presentations included in packages may be changed according to your establishment's needs and requirements.



DELIVERY AND POSTAGE POLICY

Your order will only be processed upon receipt of full payment.

Prices are subject to change and worked on a single item.

To Door

Please provide us with a **street address** and indicate door-to-door as your delivery method on the order form.

Post Office (Speed services counter)

Please provide us with a **postal address** and indicate counter-to-counter as your delivery method on the order form.

Company Name		
Contact Person	Title:	Name:
Order date	Surname:	
*E-mail address		
Contact Number	(W):	(Cell):
Physical Address	Please complete for deliveries to your <u>door</u>	
Street Address		
Street Address		
Suburb		
City/Town		
Province/Region		
*Postal Code		
Postal Address	Please complete for deliveries to the <u>counter</u> (Post Office).	
P O Box Number		
Suburb		
City/Town		
Province/Region		
*Postal Code		
Alternative Delivery Information		



Our Guarantee on Returns & Replacements

If we supply the wrong product or if the product is in any way faulty or damaged, we will exchange it for the correct one. Malachite Transformation will only replace faulty or damaged goods within 7 days after delivery has been made.

Note that once opened, we will not be able to accept a refund and will only be able to replace with another copy of the same product: CDs or DVDs.

PAYMENT:

OUR BANK ACCOUNT DETAILS:

<u>Bank</u>	First National Bank
<u>Branch</u>	Broadacres
<u>Account number</u>	6219 0205 130
<u>Branch code:</u>	204809

Notes:

- Please provide us with proof of payment and kindly use your company name as a reference when making transfers – this way we can allocate the payment to your order.
- You'll have to pay within 5 working days to avoid your order from being cancelled. We'll start processing your order as soon as we receive your payment.
- Delivery dates - we count this from when we receive your payment.
- Remember it takes 2-5 working days before the money reflects on our system. Orders placed for delivery within 24hrs will therefore not be processed as a result of this delay.
- Unfortunately we do not accept cheques.

We thank you for your business. Please let us know if you have any questions or if you need any additional information.

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